

**Meeting of the Board of Directors to be held on Wednesday 8 October 2025
at 4.00pm at Newbattle Abbey College Campus**

Agenda

**4.00pm Presentation from: Tarzem Shoker,
Business Development Manager**

Part A - Opening Business

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| 1. Welcome, apologies, declarations of interest | Chair |
| 2. Minutes of the previous meeting held on 12 June 2025 | Paper 1 (Chair) |
| • Board of Directors Meeting Action and Decision Log | Paper 1a (Chair) |
| 3. Minutes of the extraordinary meeting held on 3 July 2025 | Paper 2 (Chair) |
| 4. Matters Arising | Chair |

Part B – Items for Approval

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| 5. Strategic Objectives – priorities and KPIs for 2025-26 | Paper 3 (Principal) |
| 6. LRPA – Unison | Paper 4 (Principal) |
| 7. Finance and Resources (F&R) Committee Annual Report | Paper 5 (Chair of F&R) |
| 8. Annual Health and Safety Report | Paper 6 (Dir of Ops) |

Part C – Items for Discussion

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| 9. 2024-25 Outturn | Paper 7 (Dir of Ops) |
| 10. Budget 2025-26 | Paper 8 (Dir of Ops) |
| 11. Heads of Terms | Verbal (SIM) |
| 12. Depute Principal's Report | Paper 9 (Depute Principal) |
| 13. Director of Operation's Report | Paper 10 (Dir of Ops) |
| 14. Principal's Report | Verbal (Principal) |
| 15. Chair's Report | Verbal (Chair) |
| 16. Chair's Review | Paper 11 (SIM) |

Part D – Items for Information

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| 17. Principal's Review | Paper 12 (Chair) |
| 18. Risk Register Update | Paper 13 (Principal) |
| 19. Board Member Responsibilities | Paper 14 (Board Secretary) |
| 20. Board Secretary's Update (Training) | Paper 15 (Board Secretary) |
| 21. Approved Policies | Paper 16 (Principal) |
| 22. Committee Minutes | Paper 17 |
| 23. Any other business | |
| 24. Date of next meeting: | Thursday 4 December 2025 at 4.00pm (inc AGM) |