

**Meeting of the Board of Directors to be held on Thursday 4 December 2025  
at 4.00pm at Newbattle Abbey College Campus, Edwin Muir Room**

## **Agenda**

### **Discussion: Risk Register and Risk Appetite**

#### **Part A - Opening Business**

1. Welcome, apologies, declarations of interest Chair
2. Minutes of the previous meeting held on 8 October 2025 Paper 1 (Chair)
  - Board of Directors Meeting Action and Decision Log Paper 1a (Chair)
3. Matters Arising Chair

#### **Part B – Items for Approval**

4. Appointment of New Board Member Paper 2 (Chair)
5. Finance and Resources (F&R) Committee Terms of Reference Paper 3 (Chair of F&R)
6. Audit and Risk (A&R) Committee Terms of Reference Paper 4 (Chair of A&R)
7. External Audit Report and Letter of Representation Paper 5 (External Audit)
8. Final Annual Accounts and Report Paper 6 (Dir of Operations)
9. Credit and Student Support Funds Audit Reports Paper 7 (Principal)
10. Audit and Risk Committee Annual Report Paper 8 (Chair of A&R)
11. Learning and Teaching Committee Annual Report Paper 9 (Chair of L&T)
12. Student Partnership Agreement Paper 10 (Depute Principal)

#### **Part C – Items for Discussion**

13. SRC Update/Report Verbal (SRC Members)
14. Self-Evaluation Action Plan (SEAP) Paper 11 (Depute Principal)

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|------------------------------------|------------------------------|
| 15. Chair's Report                 | Verbal (Chair)               |
| 16. Principal's Report             | Paper 12 (Principal)         |
| 17. Depute Principal's Report      | Paper 13 (Depute Principal)  |
| 18. Director of Operations' Report | Paper 14 (Dir of Operations) |
| 19. Update on Heads of Terms (HoT) | Paper 15 (SIM)               |

#### **Part D – Items for Information**

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|---|----------------------------|
| 20. Risk Register Update                                    | Paper 16 (Principal)       |
| 21. Committee Self-Evaluations 2024-25                      | Paper 17 (Board Secretary) |
| 22. Board Self-Evaluation 2024-25                           | Paper 18 (Board Secretary) |
| 23. Approved Committee Minutes                              | Paper 19                   |
| 24. Any other business                                      |                            |
| 25. Date of next meeting: Wednesday 25 March 2026 at 4.00pm |                            |