

**Meeting of the Board of Directors to be held on Thursday 23 November 2023
at 4.30pm at Newbattle Abbey College Campus**

Agenda

Part A - Opening Business

1. Welcome, apologies, declarations of interest Chair
2. Minutes of the previous meeting held on 28 September 2023 Paper 1 (Chair)
 - Board of Directors Meeting Action and Decision Log Paper 1a (Chair)
3. Matters Arising Chair

Part B – Items for Approval

4. External Audit Report and Letter of Representation Paper 2 (External Audit)
5. Final Annual Accounts and Report Paper 3 (Dir of Ops and Bus Devt)
6. Credit and Student Support Funds Audit Reports Paper 4 (Principal)
7. Audit Committee Annual Report Paper 5 (Chair of Audit)
8. SRC Update/Report Verbal
9. Curriculum and Student Activity Paper 6 (Depute Principal)
10. Strategic Objectives – priorities and KPIs for 2023-24 Paper 7 (Principal)
11. Risk Management Policy and Procedure Paper 8 (Principal)
12. Revised Risk Register Paper 9 (Principal)
13. Board Development Plan (inc Governance Action Plan) Paper 10 (Chair)
14. Board Member Recruitment Paper 11 (Chair)
15. Principal's Objectives and Priorities Paper 12 (Chair of Remuneration Committee)

Part C – Items for Discussion

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| 16. Chair's Development Plan | Paper 13 (SIM) |
| 17. Committee Self-Evaluations | Paper 14 (Chair) |
| 18. Chair's Report | Paper 15 (Chair) |
| 19. Principal's Report | Paper 16 (Principal) |

Part D – Items for Information

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| 20. Approved Committee Minutes | Paper 17 |
| 21. Any other business | |
| 22. Date of next meeting: | Thursday 21 March 2024 at 4.30pm |