

**Meeting of the Board of Directors to be held on Thursday 20 March 2025
at 4.00pm at Newbattle Abbey College Campus**

Agenda

4.00-4.30pm Presentation by the Learning and Teaching Team

Part A - Opening Business

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| 1. Welcome, apologies, declarations of interest | Chair |
| 2. Minutes of the previous meeting held on 21 November 2024 | Paper 1 (Chair) |
| • Board of Directors Meeting Action and Decision Log | Paper 1a (Chair) |
| 3. Minutes of the Extraordinary Board Meeting held on 16 December 2024 | Paper 2 (Chair) |
| 4. Minutes of the Extraordinary Board Meeting held on 10 February 2025 | Paper 3 (Chair) |
| 5. Matters arising from any of the three meetings | (Chair) |

Part B – Items for Approval

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| 6. Ratification of Board Appointments | Paper 4 (Chair) |
| 7. Revised Articles of Association | Paper 5 (Principal) |
| 8. Occupation Agreement: Heads of Terms | Paper 6 (Principal) |
| 9. Financial Regulations | Paper 7 (Director of Operations) |
| 10. Business Continuity Plan | Paper 8 (Principal) |
| 11. Severance Policy | Paper 9 (Principal) |
| 12. Student Residential Policy and Procedure | Paper 10 (Depute Principal) |
| 13. SFC Mid-Year Financial Return 2024-25 | Paper 11 (Dir of Operations) |
| 14. Board Meeting Schedule 2025/26 | Paper 12 (Board Secretary) |
| 15. Reduction in Learning and Teaching Meetings | Paper 13 (Chair of L&T) |

Part C – Items for Discussion

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| 16. 2024/25 Budget Monitoring Update | Paper 14 (Director of Operations) |
| 17. Local Recognition Partnership Agreement – Trade Unions | Paper 15 (Principal) |
| 18. SRC Update/Report | Verbal |
| 19. Chair's Report | Paper 16 (Chair) |
| 20. Principal's Report | Paper 17 (Chair) |
| 21. Depute Principal's Report | Paper 18 (Depute Principal) |
| 22. Director of Operations Report | Paper 19 (Director of Operations) |

Part D – Items for Information

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| 23. Risk Register | Paper 20 (Principal) |
| 24. Approved Policies | Paper 21 (Principal) |
| Dignity and Respect Policy | |
| Student Admissions Policy | |
| Data Protection Policy | |
| Data Breach Policy | |
| Reserves Policy | |
| 25. Board Recruitment | Paper 22 |
| 26. Approved Committee Minutes | Paper 23 |
| 27. Any other business | |
| 28. Date of next meeting: Thursday 12 June 2025 at 4.30pm | |