

**Meeting of the Audit and Risk Committee to be held on
16 May 2024 11.30am – 1.30pm on Campus**

Agenda

Part A – Opening business

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| 1. | Welcome, apologies, declarations of interest | Chair |
| 2. | Minutes of the meeting of the Chairs Committee meeting held on 29 February 2024 | Paper 1 (Chair) |
| | • Action & Decision Log | Paper 1a (Chair) |
| 3. | Matters Arising | Chair |

Part B – For decision

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| 4. | External Audit Plan and Fee | Paper 2 (External Audit) |
| 5. | Internal Audit Plan | Paper 3 (Internal Audit) |
| 6. | Internal Audit Reports | Paper 4 (Internal Audit) |
| 7. | IT and Cyber Security Policies | Paper 5 (Principal) |

Part C – For discussion

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| 8. | Risk Register Update | Paper 6 (Principal) |
| 9. | Monitoring of Audit Recommendations (inc GDPR Update) | Paper 7 (DOBD) |
| 10. | Annual GDPR Update | Paper 8 (DOBD) |
| 11. | Review of Terms of Reference | Paper 9 (Chair/Board Secretary) |
| 12. | September Audit and Risk Committee Meeting | Verbal (Chair) |

Part D – For information

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| 13. | College Policies | Verbal (Chair) |
| 14. | Notifiable Items | Verbal (Principal/Chair) |

Part E – Closing business

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| 15. | Any other business | |
| 16. | Date of next meeting: Thursday 12 September 2024 at 11.30am | |